

July 2nd, 2026



To whom it may concern,

Prof. Yoko IKEDA
Director, Center for Global Engagement
Ibaraki University

Call for Applications to Ibaraki University Exchange Program for AY2027

We are pleased to announce that Ibaraki University is inviting students to join the 2027 Ibaraki University Exchange Program under the student exchange agreement between Ibaraki University and your home institution.

We look forward to receiving your nominations. Please send the completed application form with other necessary documents by the due date.

The details are as follows:

1. Number of students to be accepted

Within the number stated in the agreement

(The figure may be adjusted based on the balance of incoming and outgoing students and the number of students currently accepted by Ibaraki University.)

2. Eligibility

Applicants must meet all of the following conditions.

- (1) Are full-time undergraduate/graduate students at the home institution
- (2) Demonstrate excellent academic performance and personal integrity
- (3) Do not intend to obtain a degree at Ibaraki University
- (4) Have a clear purpose and plan for studying abroad with the aim of benefiting from studying in Japan
- (5) Registered as full-time students at the partner university during the period of study in Japan, and will return to the home university for remaining courses and graduation after completing studies at Ibaraki University

3. Student status

An exchange student from a partner university is accepted as a “Special Auditor” at Ibaraki University.

4. Period of stay

One semester or one academic year (two semesters)

5. Semester dates and schedule

	1 st semester of 2027	2 nd semester of 2027
Arrival date	April 1, 2027 (tentative)	September 21, 2027 (tentative)
Orientation	Early April of 2027	Mid-September of 2027
Start of classes	Early April of 2027	Late September of 2027
End of classes	Late July of 2027	Early February of 2028
Academic calendar	https://www.ibaraki.ac.jp/education/academicyear/	

Note: The arrival date is subject to change.

6. Program

■ Program I: Ibaraki Japanese Language and Culture Program		
Location	Mito Campus	
Term	(1) First semester: April– Late July	* All classes (beginner to advanced) are offered in both the first and second semesters.
	(2) Second semester: Late September – Early February	
	(3) One year (Students can start in either semester)	
Language Requirement	Students who wish to take a beginner course are required to have English communication skills.	
Outline	This program aims to provide students with an opportunity to gain proficiency in the Japanese language and to deepen their understanding of Japanese culture and society. Students take the Japanese Language Training Course and Japan-related classes taught in English. Intermediate–advanced students can also take college classes taught in Japanese. A wide range of cultural and educational activities are also provided during the semester. *Please note that while credits are not given for the Japanese Language Training Course, a transcript showing class hours, grade and score is issued. Please consult with staff members from your home university in advance as to whether you will be granted credits for the Japanese Language Training Course classes you plan to take. *Special auditors must take at least 6 classes (equivalent to 10 hours) per week, in accordance with Japanese immigration regulations.	

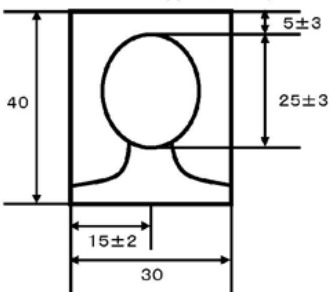
■ Program II: General Exchange Program	
Location	• Mito Campus (Colleges of Humanities and Social Sciences, Education, Science) • Hitachi Campus (College of Engineering) • Ami Campus (College of Agriculture)
Term	(1) First Semester: April– Late July
	(2) Second Semester: Late September–Early February
	(3) One year (Students can start in either semester)
Language Requirement	[For undergraduates] Students must possess <u>N2 level or higher</u> based on the Japanese-Language Proficiency Test (JLPT)
Outline	Students are enrolled in the college or graduate school of Ibaraki University. As almost all undergraduate classes are conducted in Japanese, a high level of proficiency in Japanese is required. However, if students wish to pursue graduate-level research, English instruction is also available under the permission of a prospective advisor. *Special auditors must take at least 6 classes (equivalent 10 hours) per week in accordance with Japanese immigration regulations.

7. How to nominate

Submit the nomination form (Form 1) and the other required materials by the corresponding due date by email.

Deadlines			
Period of study		Nomination deadlines (Document 1)	Application documents deadlines (Documents 2–10)
Option 1	1 st semester in AY2027 (From early Apr. 2027 to Late Jul. 2027)	October 15, 2026	October 29, 2026
Option 2	1 st semester and 2 nd semester in AY2027 (From early Apr. 2027 to early Feb. 2028)		
Option 3	2 nd semester in AY2027 (From late Sep. 2027 to early Feb. 2028)	February 11, 2027	February 29, 2027
Option 4	2 nd semester in AY2027 and 1 st semester in AY2028 (From late Sep. 2026 to Late Jul. 2028)		

Email address for document submission StudentExchange01@ml.ibaraki.ac.jp Keito MOTEGI (Mr.) Center for Global Engagement, Ibaraki University
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Application forms and documents		Format
Nominations from your institution		
1	(Form 1) “Nomination of the Applicants for IU Exchange Program”	PDF
Application document for each nominee (per applicant)		
2	(Form 2) “Application Form for IU Exchange Program”	Excel・PDF
3	(Form 3) “Study plan in Japan”	Word/PDF
4	(Form 4) “Health Certificate of an International Student for IU”	PDF
5	Certificate of Enrollment in English	PDF
6	Academic transcript	PDF
7	Photocopy of passport (page with face photo and information)	PDF/JPEG
8	Face photograph image data (JPG/PNG) *To be used for student ID card.  A photo that meets the following specifications: • Photo of applicant only • Has the required dimensions • Subject is facing forward and not wearing a hat • Nothing in the background (including shadows) • Photo is clear • Photo must be taken within three months of the date of submission [Reference: Immigration Services Agency of Japan web page] http://www.immi-moj.go.jp/english/tetuduki/zairyuu/photo_info.html	JPG/PNG
9	(If available) Copy of Japanese-Language Proficiency Test (JLPT) certification *N2 level or higher is necessary for Program II applicants	PDF

For the documents required to apply for a CoE to obtain a visa, please refer to “8 Student visa”.

Notes
✧ The number of applicants should be no more than that stated in the agreement. ✧ Japanese or English translation of the materials is necessary in the case that they are written in another language. Any material in another language must be

submitted along with a Japanese or English translation.

- ✧ All forms must be filled out completely and correctly, in block letters. Typed text is preferred, except for the signature.
- ✧ Insufficient or late materials cannot be accepted.
- ✧ In the course of the application procedure, additional supporting documents may be required.
- ✧ Generally, coordinators of respective universities arrange and send all application documents and forms by email. However, if the coordinator allows, we will also accept materials, except Form 1, directly from an officially nominated applicant.
 - All materials should be submitted as electronic data attached to an email. Please password-protect the materials if necessary. There is no need to send the original files by post. **For application document #2 (Form 2), please send both a scanned copy with signature and the excel file.**
 - For application document #6, you may be asked at a later date to send the original documents or additional supporting documents, pursuant to a request by the Immigration Services Agency of Japan. Submitted materials will not be returned to applicants.

8. Student visa

A CoE is required to apply for a visa. To apply for a CoE, please upload the required documents and submit your application via the following URL:

Applications must be submitted by the deadline for document submissions for each semester.

🔑 **Login URL:** <https://v4.coe-service.cloud/application/organization-select?slug=ibaraki>

🔑 **Password:** IUCoE

Required Documents for Application:

1. **Photo** (40mm x 30mm)
 2. **Passport copy**
 3. **Passport copy** (A page where you can check your most recent immigration history)
 4. **Documents for financial support** (Supporting documents that funds are available for tuition and the living expense during the whole period of study abroad)
 - **The latest certificate of your own bank balance** (That of Investment or Stock are unacceptable.)
 - **Scholarship award letter** (Showing monthly amount and the payment period including the whole period of stay in Japan)
 - **[Designated Format] Letter of Financial Support** (With financial supporter's signature)
- ※ This form can be downloaded after logging in to the provided URL, or Download the

Agreement for Defraying Expenses from the URL below.

https://campussupport.co.jp/pdf/form6_letter_of_financial_support.pdf

- **Certificate of Employment or Proof of Occupation** (Required if someone other than the applicant is providing financial support and has income)
- **Other necessary financial support documents**

5. **Certificate of language proficiency** (If you have)

6. **Tuberculosis Clearance Certificate** (Students of Filipino, Nepalese or Vietnamese nationality only)

✂ **All documents must be in Japanese or English.** If any document is in another language, a **Japanese or English translation must be attached.**

A guide to Japanese visas (Ministry of Foreign Affairs of Japan)

http://www.mofa.go.jp/j_info/visit/visa/index.html

✂ Once your status of residence is confirmed, we will send you a “Letter of Acceptance (LoA)” and “Certificate of Eligibility (CoE)” issued by the Immigration Service Agency of Japan, both necessary to apply for a student visa.

9. Tuition fees and course registration

Exchange students register for courses during the orientation period after arrival. Special auditors are required to take at least six 105-minute classes per week.

Agreement	Entrance Examination Fee	Enrollment Fee	Tuition Fee
Includes tuition waiver	Waived	Waived	Waived
Doesn't include tuition waiver	Waived	Waived	14,800 JPY per credit*

* For most courses, 13 classes, each 105 minutes, is equivalent to 2 credits. Some courses offer 1 credit for 13 classes, each 105 minutes.

10. Living expenses

Average living expenses for international students at Ibaraki University range from about 50,000 JPY to 100,000 JPY per month. (The exact amount varies depending on choice of housing, food costs, etc.)

11. Health insurance

International students are required to sign up for two types of insurance listed below as soon as possible after their arrival.

However, the range of activities covered under PAISPER is limited. Therefore, we highly recommend that you purchase additional insurance for studying abroad with broader coverage for your entire student life in Japan. Please consult with us if you want to join Japanese private insurance that covers accidents in Japan.

(1) “National Health Insurance”

International students are required to join “National Health Insurance.”

The insurance premium is around 2,000 JPY per month.

Members need to pay only 30% of original medical costs as a copayment.

(2) “Personal Accident Insurance for Students Pursuing Education and Research (PAISPER).”

Additionally, exchange student is required to purchase “Personal Accident Insurance for Students Pursuing Education and Research (PAISPER).” This insurance covers bodily injuries caused by disasters or accidents. It also covers compensation students may be held legally liable to pay in Japan in the event of injuring or damaging property belonging to third parties. The scope of the insurance coverage is limited to curricular and extracurricular activities, school events, and commuting.

The insurance premium is around 1,500 JPY for the period of their stay (one or two semesters)

<http://www.jees.or.jp/gakkensai/index.htm>

<http://www.jees.or.jp/gakkensai/opt-baisho.htm>

12. Housing

(1) Dormitory

Exchange students have priority for living in a university dormitory.

Monthly Rent: 5,900 JPY– 20,400 JPY

Monthly Common Fee: 2,000 JPY

Cleaning Fee for period of stay: 20,000 JPY-22,000JPY

(2) Private apartment

If there are no rooms available in the dormitory, applicants will need to rent a private apartment near campus.

Monthly rent typically costs between 30,000 JPY and 40,000 JPY.

13. Notification of application result

The final selection result of Ibaraki University will be announced to the partner university according to the following schedule.

Please note that Ibaraki University may be unable to accept all applicants.

Period	Start of studies	Estimated date of notification
Option 1 Option 2	1 st semester Early April	Mid-December
Option 3 Option 4	2 nd semester Late September	Late June

14. Useful information

- Ibaraki University
<https://www.ibaraki.ac.jp/en/>
- Center for Global Engagement
<http://cge.lae.ibaraki.ac.jp/en/index.html>
- Classes commonly taken by our international students
<https://sites.google.com/view/ibaraki-class-list/>
- JASSO “Student Guide to Japan”
https://www.jasso.go.jp/en/study_j/sgtj.html
- JASSO “Study in JAPAN”
<https://www.studyinjapan.go.jp/en/>

15. Inquiries

If you have any questions, please contact us by email, either in Japanese or English.

Generally, the coordinator of respective universities should make inquiries on behalf of students. If the coordinator permits, we will also accept inquiries directly from an applicant who has been nominated by the university.

Persons in charge
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