



Announcement of Chiang Mai University Credit Transfer and Equivalence for Undergraduate Students B.E.2566 (2023)

In compliance with article 9.1 and 10.3(2) of Chiang Mai University Regulations on Undergraduate Study, B.E. 2566 (2023) and in line with the announcement of the Commission on Higher Education Standards (CHES) on the Criteria and Methods of the Equivalent Credit Transfer and Academic Performance at the Higher Education Level B.E. 2565 (2022).

By virtue of Article 25 (3) and (4) in Chiang Mai University Act, B.E. 2551 (2008), from the recommendations from the Academic Council and the resolutions from the Chiang Mai University Council's Meeting No. 6/2023 held on June 24, 2023, the following announcement are issued.

1. This announcement is called "Credit Transfer and Equivalence for Undergraduate Students B.E.2566 (2023)".
2. This announcement is applied from the next day of the signed date of this announced onwards.
3. The announcement of Chiang Mai University on Credit Transfer and Equivalence for Undergraduate Students dated February 9, 2021 is cancelled.
4. In this announcement,

"University"	referred to	Chiang Mai University
"Faculty"	referred to	faculties, colleges or other designated academic units that provide teaching at the undergraduate level under Chiang Mai University
"Student"	referred to	Undergraduate students of Chiang Mai University

5. Credit Transfer and Equivalent Credit Transfer from Formal Education

5.1 Credit transfer refers to accepting credits of the courses that a student previously enrolled and met the criteria set by the university to be part of the accumulated credits toward completion of the curriculum of the major in which the student has been readmitted or enrolled as a second degree at the university. The criteria, methods and conditions are as follows:

5.1.1 Request for credit transfer by former undergraduate students of the university who has not completed the study.

- (1) The student has to submit a request to the advisor and affiliated faculty within the first two weeks of the first semester of the academic year of readmission.
- (2) The affiliated faculty reviews the request for credit transfer based on the rules and conditions set by the faculty.
- (3) Credits to be transferred for accumulation toward the completion of the study must be from the same or an equivalent or substitutable course approved by the university, as specified in the curriculum of the major in

which the student has been readmitted into. The grade in this course must not be lower than C or S, or CX as specified in the criteria for course exemption, or CE, CP, CS and CT as specified in the criteria for credit transfer from non-formal and informal education toward formal education.

- (4) Credits to be transferred must not exceed 5 years from the semester of enrollment, and the grade cannot be calculated for grade point average with those of courses enrolled in the student's readmitted curriculum. Transferred courses will be recorded as CX except courses graded CE, CP, CS and CT will be recorded as the original grade letter.
- (5) Credits transferred must not exceed three-fourths of the total credits required by the curriculum.
- (6) After the review, the faculty has to inform the Registration Office within 1 week after receiving the request.
- (7) The Registration Office proposes to the university for approval within 1 week after receiving the results from the faculty in step (6).
- (8) A student who is allowed the transfer more than 12 credits may not receive a degree with honors or receive outstanding performance in the entire degree program.
- (9) Credits transferred from one higher education institution to another higher education institution cannot be transferred to the university.
- (10) Credit transfer fees are based on the University's announcement.

5.1.2 Request for credit transfer by a former university undergraduate who has completed the study and wishes to study for a second degree.

- (1) The student has to submit a request for a second-degree study and a transcript to the Registration Office at least 45 days prior to the beginning of the semester for which the student wishes to enroll.
- (2) The course credits taken for the first degree shall be considered transferrable to the study plan of the second degree according to the rules and conditions of the faculty. The non-transferrable credits will be discarded.
- (3) Credits to be transferred for credit accumulation toward the completion of the second degree must be from the same or an equivalent or substitutable course approved by the university as specified in the curriculum of the major that the student wishes to study for a second degree. The grade in this course must not be lower than C or S, or CX as specified in the criteria for course exemption, or CE, CP, CS and CT as specified in the criteria for credit transfer from non-formal and informal education toward formal education.
- (4) Credits to be transferred must not exceed 5 years starting from the semester of enrollment, and the grade cannot be calculated for grade point average with those of courses enrolled in the second-degree curriculum. Transferred courses will be recorded as CX except courses graded CE, CP, CS and CT will be recorded as the original grade letter.
- (5) Credits transferred must not exceed three-fourths of the total credits required by the curriculum.

- (6) After the faculty has admitted the student to the study of a second degree and verified the credit transfer, it submits the acceptance and study plan to the Registration Office within 4 weeks after receiving the request from the student.
- (7) The Registration Office proposes to the university for approval within 1 week after receiving the results from the faculty in step (6).
- (8) A student who is allowed the transfer more than 12 credits may not receive a degree with honors or receive outstanding performance in the entire degree program.
- (9) Credits transferred from one higher education institution to another higher education institution cannot be transferred to the university.
- (10) Credit transfer fees are based on the University's announcement.

5.2 Equivalent credit transfer refers to the content of the courses that a student previously enrolled and met the criteria set by another institution is considered to be a part of the accumulated credits toward completion of the curriculum of the major in which the student is admitted either first or second degree at the university. The criteria, methods and conditions are as follows:

5.2.1 Request for equivalent credit transfer by a former undergraduate student who has not completed the study from another institution

- (1) The student has to submit a request, a certified description of the course to be transferred, a transcript and other evidence to the advisor and the affiliated faculty within the first two weeks of the first semester of the academic year of admission.
- (2) The affiliated faculty forwards the transcript and course descriptions to the course-providing faculties for consideration of course equivalence and credit transfer and the course-providing faculties send the result back to the affiliated faculty.
- (3) The affiliated faculty reviews the criteria for credit transfer, and equivalence of the course based on the rules and conditions set by the faculty.
- (4) Transferable courses for accumulation toward the completion of the study must be of the same level of content as courses in the university. The grade in these courses must not be lower than C or S, or CX as specified in the criteria for course exemption.
- (5) Credits to be transferred must not exceed 5 years starting from the semester of enrollment, and the grade cannot be calculated for grade point average with those of courses enrolled in the student's admitted curriculum. Transferred courses will be recorded as CX.
- (6) The equivalent credits transferred must not exceed a half of the total credits required by the curriculum.
- (7) After the review, the faculty has to inform the Registration Office within 4 weeks after receiving the request.
- (8) The Registration Office proposes to the university for approval within 1 week after receiving the notification from the faculty in step (7).
- (9) A student who is allowed the transfer more than 12 credits may not receive a degree with honors or receive outstanding performance in the entire degree program.

- (10) Credits transferred from one higher education institution to another higher education institution cannot be transferred to the university.
- (11) Equivalent credit transfer fees are based on the University's announcement.

5.2.2 Request for equivalent credit transfer by a student who has completed an undergraduate study from another institution and wishes to study for a second degree.

- (1) The student has to submit a request for a second-degree study, a transcript, and descriptions of courses from the first degree to the Registration Office at least 45 days prior to the beginning of the semester for which the student wishes to enroll.
- (2) The affiliated faculty forwards the transcript and course descriptions to the course-providing faculties for consideration of course equivalence and credit transfer and the course-providing faculties send the result back to the affiliated faculty.
- (3) The course credits taken for the first degree shall be considered transferrable to the study plan of the second degree based on the rules and conditions set by the affiliated faculty. The non-transferrable credits will be discarded.
- (4) Transferable courses for accumulation toward the completion of the study must be of the same level of content as courses in the university. The grade in these courses must not be lower than C or S, or CX as specified in the criteria for course exemption.
- (5) Credits to be transferred must not exceed 5 years starting from the semester of enrollment, and the grade cannot be calculated for grade point average with those of courses enrolled in the second-degree curriculum. Transferred courses will be recorded as CX.
- (6) The equivalent credits transferred must not exceed a half of the total credits required by the curriculum.
- (7) After accepting the student to study for a second degree and considering the credit transfer, the acceptance and study plan will be sent by the affiliated faculty to the Registration Office within 4 weeks after receiving the request from the student.
- (8) The Registration Office proposes to the university for approval within 1 week after receiving the notification from the faculty in step (7).
- (9) The student who is allowed the transfer more than 12 credits may not receive a degree with honors or receive outstanding performance in the entire degree program.
- (10) Credits transferred from one higher education institution to another higher education institution cannot be transferred to the university.
- (11) Equivalent credit transfer fees are based on the University's announcement.

5.2.3 Request for equivalent credit transfer by a student seeking a status transfer from another institution to the university.

- (1) The student has to submit a request for student status transfer, a transcript, and descriptions of the courses to be transferred to the

Registration Office at least 45 days prior to the beginning of the semester for which the student wishes to enroll.

- (2) The student must earn at least 24 credits from previous institution, the contents of which is equivalent to that indicated in the study plan of that program. The grade point average of equivalent credit transfer must not be less than 2.50.
- (3) Transferable courses for accumulation toward the completion of the study must be of the same level of content as courses in the university. The grade in these courses must not be lower than C or S, or CX as specified in the criteria for course exemption.
- (4) Credits to be transferred must not exceed 5 years starting from the semester of enrollment, and the grade cannot be calculated for grade point average with those of courses enrolled in the student's admitted curriculum. Transferred courses will be recorded as CX.
- (5) The equivalent credits transferred must not exceed a half of the total credits required by the curriculum.
- (6) After accepting the student status transfer and considering the credit transfer, the acceptance and study plan will be sent by the affiliated faculty to the Registration Office within 4 weeks after receiving the request from the student.
- (7) The Registration Office proposes to the university for approval within 1 week after receiving the notification from the faculty in step (6).
- (8) The student who is allowed the transfer more than 12 credits may not receive a degree with honors or receive outstanding performance in the entire degree program.
- (9) Credits transferred from one higher education institution to another higher education institution cannot be transferred to the university.
- (10) Equivalent credit transfer fees are based on the University's announcement.

5.2.4 Request for equivalent credits transfer by a student who enrolled in courses and earned credits at another institution under educational direction that has an agreement to organize education into a formal curriculum that specifies interchangeable courses or under a Memorandum of Understanding (MOU) or a Memorandum of Agreement (MOA) that specifies that grades may be recorded and the average cumulative grade can be calculated with the courses in the curriculum of the field of study. All must be agreed upon or approved by the university.

- (1) The student receiving permission to study at another institution in the regular semester of the university has to maintain student status.
- (2) The student has to submit a request, a certified description of the course to be transferred, a transcript and other evidence to the advisor and the affiliated faculty within the first semester of the academic year the student returns to enroll in the university.
- (3) The equivalent credits transfer must be of the courses whose contents are similar to the courses offered at the university or indicated in MOU or MOA.
- (4) The university will consider the transfer of equivalent course credits and grades from another institution based on the approval of the related

faculties. The grade will be calculated for grade point average with those of courses enrolled in the student's admitted curriculum.

- (5) The equivalent credits transferred must not exceed three-fourths of the total credits required by the curriculum.
- (6) Credits transferred from one higher education institution to another higher education institution cannot be transferred to the university.

5.2.5 Request for equivalent credits transfer by a student who enrolled in courses at and earned credits from another institution not relevant to item 5.2.4.

- (1) Before enrollment for a course at another institution, the student has to submit a request, course description and course credits through the advisor and faculty for approval from the university. The student receiving permission to study at another institution in the regular semester of the university has to maintain student status.
- (2) The student has to submit a request, a certified description of the course to be transferred, a transcript and other evidence to the advisor and affiliated faculty within the immediate semester of the return to the university.
- (3) The equivalent credits transfer must be of the courses whose contents are similar to the courses offered at the university or considered beneficial to the student's study, and must be approved by the related faculties. The grade in these courses must not be lower than C or S.
- (4) The affiliated faculty forwards the transcript and course descriptions to the faculty offering the course for course equivalency and credit. The course-offering faculties send the result to the affiliated faculty accordingly.
- (5) The affiliated faculty reviews the request for credit transfer based on the rules and conditions set by the faculty.
- (6) The university will consider the transfer of equivalent course credits and grade from another institution based on the approval of the related faculties.
- (7) The grade of credits transferred cannot be calculated for grade point average with those of courses enrolled in the student's admitted curriculum, but will be recorded as CX.
- (8) The equivalent credits transferred must not exceed a half of the total credits required by the curriculum.
- (9) After the review, the faculty has to inform the Registration Office within 4 weeks after receiving the request.
- (10) The Registration Office proposes to the university for approval within 1 week after receiving the results from the faculty in step (9).
- (11) A student who is allowed the transfer more than 12 credits may not receive a degree with honors or receive outstanding performance in the entire degree program.
- (12) Credits transferred from one higher education institution to another higher education institution cannot be transferred to the university.

6. Credit Transfer and Equivalent Credit Transfer from Credit Bank Systems

6.1 Credit transfer refers to accepting credits of the courses that a student previously enrolled and met the criteria set by the credit bank system at the university to be part of the accumulated credits toward completion of the curriculum of the major in which the student has been admitted at the university. The criteria, methods and conditions are as follows:

- (1) The student has to submit a request to the advisor and chairperson of the program administrative committee, and then to the affiliated faculty within the first two weeks of each semester.
- (2) The affiliated faculty reviews the request for credit transfer from Credit Bank System based on the rules and conditions set by the faculty.
- (3) Transferable courses for accumulation toward the completion of the study must be the same level of content as courses in the university specified in the in addition to curriculum of the major to which the student is admitted. Credits to be transferred must not exceed the specified enrollment time limit, and the grade in the courses must not be lower than C or S.
- (4) The grade of credits transferred cannot be calculated for grade point average with those of courses enrolled in the student's admitted curriculum, but will be recorded as CX.
- (5) Credits transferred must not exceed three-fourths of the total credits required by the curriculum.
- (6) After the review, the faculty has to inform the Registration Office within 1 week after receiving the request.
- (7) The Registration Office proposes to the university for approval within 1 week after receiving the results from the faculty in step (6).
- (8) A student who is allowed the transfer more than 12 credits may not receive a degree with honors or receive outstanding performance in the entire degree program.
- (9) Credit transfer fees are based on the University's announcement.

6.2 Equivalent credit transfer refers to the content of the courses that a student previously enrolled and met the criteria set by a credit bank system at another institution is considered to be a part of the accumulated credits toward completion of the curriculum of the major in which the student has been admitted at the university. The criteria, methods and conditions are as follows:

- (1) The student has to submit a request, a certified description of the course to be transferred from the Credit Bank System, a transcript and other evidence (if any) to the advisor and chairperson of the program administrative committee then to the affiliated faculty within the first two weeks of each semester.
- (2) The affiliated faculty forwards the transcript and course descriptions to the faculty offering the course for course equivalency and credit. The course-offering faculties send the result to the affiliated faculty accordingly.
- (3) The faculty reviews the request for credit transfer, and equivalence of the course based on the rules and conditions set by the faculty.
- (4) Transferable courses for accumulation toward the completion of the study must be the same level of content as courses in the university specified in the curriculum of the major to which the student is admitted. Credits to be

transferred must not exceed 5 years starting from the semester of enrollment, and the grade in the courses must not be lower than C or S.

- (5) The grade of credits transferred cannot be calculated for grade point average with those of courses enrolled in the student's admitted curriculum, but will be recorded as CX.
- (6) The equivalent credits transferred must not exceed a half of the total credits required by the curriculum.
- (7) After the review, the faculty has to inform to the Registration Office within 4 weeks after receiving the request.
- (8) The Registration Office proposes to the university for approval within 1 week after receiving the results from the faculty in step (7).
- (9) A student who is allowed the transfer more than 12 credits may not receive a degree with honors or receive outstanding performance in the entire degree program.
- (10) Equivalent credit transfer fees are based on the University's announcement.

7. Credit Transfer from Advanced Placement Programs

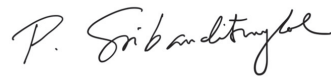
Credit transfer refers to accepting credits of the courses that a student previously enrolled and met the criteria set by an Advanced Placement Program at the university to be part of the accumulated credits toward completion of the curriculum of the major in which the student has been admitted to the university. The criteria, methods and conditions are as follows:

- (1) The student has to submit a request to the advisor and chairperson of the program administrative committee, and then to the affiliated faculty within the first semester of the academic year of admission.
 - (2) Transferable courses for accumulation toward the completion of the study must be the same as courses specified in the curriculum of the major to which the student is admitted. The grade in the courses must not be lower than C or S.
 - (3) The grade of credits transferred cannot be calculated for grade point average with those of courses enrolled in the student's admitted curriculum, but will be recorded as CX.
 - (4) Credits transferred must not exceed three-fourths of the total credits required by the curriculum.
 - (5) The affiliated faculty reviews the request for credit transfer and inform the Registration Office within 1 week after receiving the request.
 - (6) The Registration Office proposes to the university for approval within 1 week after receiving the results from the faculty in step (5).
 - (7) A student who is allowed the transfer more than 12 credits may not receive a degree with honors or receive outstanding performance in the entire degree program.
 - (8) Credit transfer fees are based on the University's announcement.
- 8.** The President of the University shall act in accordance and shall have the authority to interpret and diagnose any problems regarding this announcement, the decision will be final.

Provision

9. In the case that students enrolled and requested for the credit transfer or equivalent credit transfer from other institutions, Credit Bank Systems or Advanced Placement Programs before the signed date of this announcement, the credits and grades of the transferred courses may be recorded and calculated for grade point average with those of courses enrolled in the student's admitted curriculum as announced in the Announcement of Chiang Mai University on Credit Transfer and Equivalence for Undergraduate Students dated February 9, 2021.

Announced on July 13, 2023



(Professor Pongruk Sribanditmongkol, M.D., Ph.D.)
President of Chiang Mai University